



NORTHCHURCH PARISH COUNCIL

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NORTHCHURCH PARISH COUNCIL – ALLOTMENT COMMITTEE

The next meeting of this committee will take place on **Wednesday 10th July 2024** commencing at 7 pm at **Sunnyside Rural Trust, New Road, Northchurch, HP4 1NJ**

Members

Councillors

Cllr Michela Capozzi

Cllr Mark Somervail

Cllr Neil Pocock

Cllr Parul Dix

Lower Site Representative

Eileen Shovelton/John Houston

Upper Site Representative

Paul Coleman

Sunnyside Rural Trust Rep

Matt Felix

Parish Clerk

Usha Kilich

AGENDA

AC/01/24 Apologies for absence

AC/02/24 Declaration of Interest

AC/03/24 To approve the Minutes from 25th September 2023 (DRAFT Copy circulated)

AC/04/24 Report from Upper Site Representative Paul Coleman

AC/05/24 Report from Lower Site Representative Eileen Shovelton

AC/06/24 Clerk to report on the waiting list

AC/07/24 Chair's Report

Updates since last meeting:

- a. Entrance gate on upper site installed
- b. Hedgerow reduction on upper site carried out
- c. Deer Fence installed
- d. Car park ditch filled

On-going matters:

- e. Plot number signs, there are still some signs that need to be installed.
- f. Plot 56 is in bad condition, NPC will pay around £140 to tidy up, 50% of the costs to be passed to the previous tenant
- g. Inspections will be carried out regularly
- h. Water leak on upper site
- i. Flooding on lower site
- j. Wood chippings on the path alongside the deer fence (from plots 50/51?)
- k. CCTV on plot 68
- l. Clarification on communications with Tenants – NAA role with NPC

AC/08/24 Upper Site Sunnyside Rural Trust Report

AC/09/24 Future projects at the allotments:

- a. Additional speed humps on the upper allotment road
- b. Water saving and installation of water butts, and water troughs on both sites
- c. Review of maintenance requirements on the lower site
- d. Visibility mirrors opposite upper site entrance
- e. Replacement of the lower part of the deer fence